



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

DepEd-Benguet Division
AUG 27 2025
RELEASED

26 Aug 2025

DIVISION MEMORANDUM

No. 367, s 2025

ADDITIONAL GUIDELINES FOR THE 2025 SERVICE EXCELLENCE FOR DEPED OFFICIALS AND EMPLOYEES (SEDOE) GUIDELINES

TO: Office of the Schools Division Superintendent
 School Governance and Operations Division
 Curriculum Implementation Division
 Public Elementary and Secondary School Heads
 Private Schools
 All Others Concerned

1. Relative to DM no. 351, s. 2025 titled 2025 Service Excellence for DepEd Official and Employees (SEDOE) Guidelines, this office with the recommendation of the Division PRAISE Committee updates the criteria for the selection of Best Implementing District of the Year.

Indicators	Rank	Points
Compliance, participation, and strong commitment to the mandates, processes, programs, and activities of the Division Administrative Office as evidenced by quality and efficient submission of reports and accomplishments followed by effective implementation in the district / field.	Rank 1 Rank 2 Rank 3 Rank 4 to Rank 14	20 pts. 15 pts. 10 pts 5pts.
Exceptional participation, compliance, and strong commitment in essentially developing, implementing, assessing and modifying the curriculum gearing to improve teaching and learning process as evidenced by quality and efficient submission of reports and accomplishments followed by effective implementation in the district / field.	Rank 1 Rank 2 Rank 3 Rank 4 to Rank 14	20 pts. 15 pts. 10 pts 5pts.
Exceptional participation, compliance, and strong commitment in ensuring that all schools in the district have effectively implemented the mandated operations and governance programs, projects, and activities with efficient submission	Rank 1 Rank 2 Rank 3 Rank 4 to Rank 14	20 pts. 15 pts. 10 pts 5pts.

of quality reports evidenced by actual and effective implementation in the district / field.		
Highest number of schools that are judiciously practicing comprehensive financial management, which includes financial planning and budgeting, resource allocation to meet educational needs, sourcing and mobilizing funds, overseeing the expenditure and safekeeping of resources, ensuring compliance with financial regulations, maintaining transparency and accountability through accurate financial reporting and record-keeping, and engaging in fundraising and risk management to ensure the school's financial stability.	Rank 1 Rank 2 Rank 3 Rank 4 to Rank 14	20 pts. 15 pts. 10 pts 5pts.
The district with SEDOE nominations on ALL identified categories, BOTH localized and GAWAD Regional Awards.	<i>District / s with complete nomination per category</i> <i>District/s with incomplete nomination per category</i>	20 pts. 5pts.

2. All fourteen districts will be subjected to a performance evaluation process. The performance assessment is based on pre-defined indicators. The district that accumulates the highest total score will be named and awarded the title of **"Best Implementing District of the Year"**.

3. All other provisions indicated in DM no. 351, s. 2025 shall remain in place.

4. Immediate and widest dissemination of this memorandum is required.


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 Regional Director and
 Concurrent Officer In-Charge
 Office of the Schools Division Superintendent